



**Karnatak Law Society's  
Institute of Management Education and Research  
(Autonomous)**

#77, Vadgaon Road, Adarsh Nagar, Hindwadi,  
Belagavi-590011



### IQAC MEETING NOTICE

IQAC has scheduled Faculty meeting on Saturday, 6th January, 2024 at 11.30 am in Workshop Hall.

#### Discussion On

SI No	Agenda Point	Briefing by
1	Aarambh 23-24 Batch	Mr. Rahul Mailcontractor
2	HR Connect	Dr. Shailaja Hiremath
3	Update on Exams	Mr. Shrirang Despande
4	Conducting FDP	Dr. Ajay Jamnani
5	Academic & Administrative Audit	Dr. Shailaja Hiremath
6	Update on NIRF submission	Dr. Praveen Kulkarni
7	One day workshop on digital marketing for women entrepreneurs	Dr. Sushil Kumar Pare
8	Any other matter as permitted	Chairman - IQAC

Kindly acknowledge and make it convenient to attend.

Dr. Shailaja Hiremath

Coordinator-IQAC & NAAC



Coordinator  
IQAC  
KLS IMER-Belagavi



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**Minutes of the Faculty meeting scheduled by IQAC**


Schedule: Saturday, 6<sup>th</sup> January, 2024 at 11.30 a.m.

**Participants:** Faculty Members

**Venue:** Workshop Hall, KLS IMER

Agenda No.	Minutes
1	<b>Aarambh</b> <ul style="list-style-type: none"><li>Mr. Rahul Mailcontractor briefed about the preparation towards Aarambh-The orientation programme for the new batch 2023-25. It was resolved to schedule the event tentatively in the last week of January 2024 as the institution is awaiting the PG CET admission notification. Chairman-IQAC suggested faculty members to provide their inputs to make the event more student centric .</li></ul>
2	<b>HR CONNECT</b> <ul style="list-style-type: none"><li>Dr. Shailaja Hiremath briefed about the preparations for HR-CONNECT event tentatively scheduled on 10<sup>th</sup> February 2024.</li></ul>
3	<b>Update on II and IV Semester Exams November/December 2023</b> <ul style="list-style-type: none"><li>Mr. Shrirang Deshpande updated the faculty members about the II and IV Semester Exams conducted during November/December 2023. It was resolved to discuss the result analysis in the faculty meeting once the results are declared</li></ul>
4	<b>Upcoming FDP</b> <ul style="list-style-type: none"><li>Dr. Ajay Jamnani briefed IQAC about the upcoming FDP on Marketing Analytics scheduled from 16<sup>th</sup> Jan to 20<sup>th</sup> Jan 2024.</li></ul>
5	<b>Academic &amp; Administrative Audit</b> <ul style="list-style-type: none"><li>It was resolved to schedule Academic &amp; Administrative Audit for the academic year 2023-24 in the 2<sup>nd</sup> week of February. Chairman-IQAC directed all faculty members to be prepared for AAA with required documentation based on NAAC Criteria requirements and UGC guidelines</li></ul>
6	<b>NIRF Report submission for the year 2024</b> <ul style="list-style-type: none"><li>Dr. Praveen Kulkarni updated faculty members about the successful NIRF Report Submission on 6<sup>th</sup> January 2024. He proposed to organize online courses on IPR.</li></ul>
7	<b>One-Day Workshop on Digital Marketing for Women Entrepreneurs</b> <ul style="list-style-type: none"><li>Dr. Sushil Pare proposed to conduct one-day workshop on digital marketing for women entrepreneurs for which the schedule is yet to be worked out. IQAC noted the same.</li></ul>

8	<p><b>Any other matter as permitted by Chairman – IQAC</b></p> <ul style="list-style-type: none"><li>• Mr. Rahul Mailcontractor briefed about Alumni Meet planned to be scheduled tentatively on 24<sup>th</sup> February in Bengaluru. He requested all faculty members to contact the alumni for improving the membership to Alumni Association</li><li>• Chairman – IQAC directed Mr. Shrirang Deshpande to prepare the tentative Calendar of Events before the starting the regular semester (I &amp; III)</li></ul>
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**Dr. Shailaja Hiremath**  
Associate Professor & Coordinator-IQAC

**Coordinator  
IQAC  
KLS IMER-Belagavi**

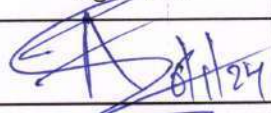
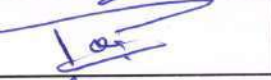


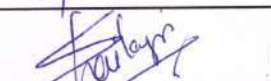
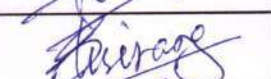
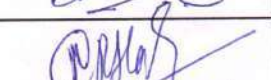
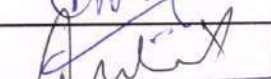
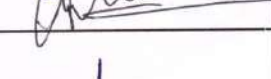
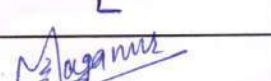
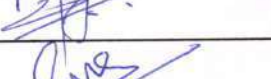


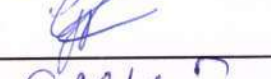
  
**Dr. Arif Shaikh**  
Director & Chairman-IQAC

**Chairman  
IQAC  
KLS IMER-Belagavi**



Attendance of Faculty Members for IQAC Meeting (06.01.2024)

## LIST OF TEACHING STAFF

S.No.	Name of the Faculty	Designation	Signature
1	Dr.Arif Shaikh	Incharge Director & Professor	
2	Dr. P M Kulkarni	Professor	
3	Dr. Sushil Kumar Pare	Professor	
4	Dr. Ajay Jamnani	Associate. Prof.	
5	Dr. Shailaja G.Hiremath	Associate. Prof.	
6	Mr. Shirang A Deshpande	Asst.Prof.	
7	Mr. Rahul R. MailContractor	Asst.Prof.	
8	Mr. Ameet V. Kulkarni	Asst. Prof.	
9	Mr. Sumanth Desai	Asst. Prof.	
10	Mrs. Goutami Maganur	Asst. Prof.	
11	Mrs. Savitha Kulkarni	Asst. Prof.	
12	Mr. Atul Kadam	Asst. Prof.	
13	Mr. George Rodrigues	Asst Director Physical Education	
14	Mr Sunil Kulkarni	Librarian	





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**IQAC Meeting**

Schedule: Tuesday, 23rd April 2024 at 4.00 p.m.

Participants: IQAC Members

Venue: Workshop Hall, KLS IMER, Belagavi

**Agenda**

Sl. No	Agenda Point	By	Duration
1	Welcome Address and Significant academic and administrative milestones achieved by IMER	<b>Dr. Arif Shaikh</b> Director & Chairman -IQAC KLS IMER	5 Min
2	Presentation of Bouquets to the external peers	<b>Shri R. S Mutalik</b> Chairman-Governing Council KLS IMER	3 Min
3	Confirm the minutes of last meeting and update on activities of IQAC	<b>Dr. Shailaja Hiremath</b> Associate Professor	4 Min
4	About the MBA Program Structure and the subsequent revisions	<b>Prof. Sushilkumar Pare</b> Professor	4 Min
5	Brief update on research activities and upcoming International Conference	<b>Prof. Praveen Kulkarni</b> Professor	4 Min
6	Update on Results and examination reforms	<b>Mr. Shrirang Deshpande</b> Assistant Professor	5 Min
7	New approach to NAAC	<b>Dr. S. V Hiremath</b> Director-Accreditation IBMR-Hubballi	10 Min
8	Enhancing Industry Institute Interface	<b>Mrs. Shilpa Bhirangi</b> Chief Administrative Officer- Pragati Engineering Private Limited, Belagavi	10 Min
9	Enhancing Alumni CONNECT	<b>Mr. Prabhudeva Desai</b> Alumnus -KLS IMER Batch 2000-02	10 Min
10	Students Inputs	<b>Mr. Abhishek Parwatikar</b> <b>Ms. Manjula Bullappanavar</b> Student Representatives Batch 2022-24	5 Min
		<b>Total Duration</b>	<b>60 Minutes</b>

Dr. Shailaja Hiremath

Coordinator IQAC

**KLS IMER-Belagavi**



Dr. Arif Shaikh

Director & Chairman-IQAC

**KLS IMER-Belagavi**



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Minutes of IQAC meeting

Schedule: Tuesday, 23rd April, 2024 at 4.00 pm to 6.30 pm

Participants: IQAC Members

Venue: Workshop Hall, KLS IMER

Agenda No.	Minutes
1	<p><b>Significant academic and administrative milestones achieved by IMER</b></p> <p>Dr. Arif Shaikh, Director and Chairman IQAC welcomed all the members of IQAC and briefed the agenda of the meeting and role of IQAC in the academic and administrative milestones achieved by IMER</p> <p>Shri R. S. Mutalik, Chairman-Governing Council KLS IMER graced the IQAC meeting and presented the mementoes to the external members of IQAC</p>
2	<p><b>Confirm the minutes of last meeting and update on activities of IQAC</b></p> <p>Dr. Shailaja Hiremath read and confirmed the Minutes of the last meeting. IQAC Activities for the period 2022-23 were briefed to the members.</p> <p>Dr. S. V. Hiremath suggested the following</p> <ul style="list-style-type: none"><li>• Create Calendar of events before the beginning of every academic year in consultation with all faculty members and to be shared with the students in advance</li><li>• Document pertaining activities aimed at improving the quality must have a mention "IQAC Initiative"</li></ul>
3	<p><b>About the MBA Program Structure and the subsequent revisions</b></p> <p>Dr. Sushilkumar Pare presented the process of design and development of MBA Curriculum under autonomous</p> <p>Dr. S. V. Hiremath and Ms. Shilpa Bhirangi suggested to consult the stakeholders such as alumni, industry experts to enrich the content of syllabus at the time of revision.</p> <p>IQAC has resolved to consider the suggestion for the forthcoming syllabus revision</p>



4	<p><b>Brief update on research activities and upcoming International Conference</b></p> <p>Dr. Praveen Kulkarni updated on research activities and upcoming International Conference in the month of June 2024</p> <p>Dr. S. V. Hiremath suggested the following</p> <ul style="list-style-type: none"> <li>• To have separate Research Policy prepared by referring to the guidelines of overall research policy of KLS</li> <li>• To enhance Institute Collaborations with academic institutes, alumni and industry for research</li> <li>• Faculty members should encourage students and collaborate with them to write research papers out of their project work</li> <li>• Motivate Alumni to contribute for research activities</li> </ul> <p><b>IQAC resolved to convey the suggestions to and discuss with all faculty members for necessary action</b></p>
5	<p><b>Update on Results and examination reforms</b></p> <p>Mr. Shirang Deshpande updated on result and examination reforms by Examination Department</p> <p>The following suggestions were received towards examination and evaluation</p> <ul style="list-style-type: none"> <li>• Digital reforms can be considered such as online examinations and evaluation</li> <li>• Alumni contribution towards sponsoring medals for rank holders</li> <li>• Cash prize by Philanthropists</li> </ul> <p><b>IQAC suggested the examination department to explore the possibility of digitization.</b></p>
6	<p><b>New approach to NAAC</b></p> <p>IQAC members discussed the following:</p> <ul style="list-style-type: none"> <li>• IQAC meeting to be organized in the month of June 2024 to discuss the new parameters of NAAC accreditation process as notified by NAAC (Notification dated January 2024)</li> <li>• AAA to be conducted every year as per UGC guidelines for autonomous colleges</li> <li>• Plan quality enhancement initiatives by IQAC every academic year</li> <li>• Visit best autonomous colleges and set the benchmarks for making reforms</li> </ul> <p><b>IQAC resolved to organize separate IQAC meeting as suggested and AAA by external academic peers tentatively in the month of June and also to conduct brainstorming session on each of the NAAC Criteria</b></p>



7	<p><b>Enhancing Industry Institute Interface</b></p> <p>Ms. Shilpa Bhirangi suggested</p> <ul style="list-style-type: none"> <li>• Organize interactions between industry leaders and academic faculty to discuss industry trends, skill requirements, and research opportunities.</li> <li>• Encourage and facilitate internships for students in local industries to gain practical experience</li> <li>• Encourage joint research projects between faculty and industry professionals to address real-world challenges and promote innovation.</li> <li>• Arrange regular guest lectures by industry experts</li> </ul> <p><b>IQAC resolved to consider the suggestions to enhance the quality of interaction with industry</b></p>
8	<p><b>Enhancing Alumni CONNECT</b></p> <p>Mr. Prabhudev Desai suggested to</p> <ul style="list-style-type: none"> <li>• Enhance the efforts to connect with alumni through guest lecture, Alumni meet ups etc</li> <li>• Involve alumni in academic initiatives such as syllabus revision, statutory bodies like Board of Studies</li> </ul> <p><b>IQAC resolved to consider the suggestions</b></p>
9	<p><b>Students Inputs</b></p> <p>The student representatives Mr. Abhishek and Ms. Manjula from batch 2022-24 appreciated the overall student centric initiatives of the institute and expressed to have more of Industry Interactions to enhance employability of the students</p> <p>Dr. S. V Hiremath added his remarks to enhance Career Guidance initiatives to help students in placements</p> <p><b>IQAC resolved to consider the suggestions</b></p>
10	<p><b>Any other matter as permitted by Chairman – IQAC</b></p> <p>The following points were taken up for discussion about</p> <ol style="list-style-type: none"> <li>1. Ongoing Certification Course on AI</li> <li>2. Yoga Competition in the month of June 2024</li> <li>3. Value added Certificate Course on Export Management in association with Visvesvaraya Trade Promotion Council</li> </ol>

  
**Dr. Shailaja Hiremath**  
 Coordinator  
**IQAC**  
 K L S IMER-Belagavi



  
**Dr. Arif Shaikh**  
 Chairman  
**IQAC**  
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**ATTENDANCE OF IQAC MEMBERS - 23/04/2024**

		Designation	Name of the members	Signature
1	Head of the Institution	Chairperson	Dr. Arif Shaikh, I/C Director, KLS IMER	
2	One member from the Management	Member	Mr. R. S. Mutalik	
		Member	Mr. S. V. Ganachari	-
3	Teaching Faculty	Member	Dr. Praveen Kulkarni, Professor	
		Member	Dr. Sushil Pare, Professor	
		Member	Prof Shrirang Deshpande, Assistant Professor	
4	Few Senior administrative officers	Member	Ms. Jyoti Jambotkar	
		Member	Mr. Ajit Walvekar	
5	One nominee each from local society, Students and Alumni	Member	Mr. Prabhudev Desai (Alumnus)	
		Member	Mr. Abhishek Parwatikar	
		Member	Ms. Manjula Bullappanavar	
6	One nominee each from Employers/Industrialists/Stakeholders	Member	Mrs. Shilpa Bhirangi Pragati Engg Pvt. Ltd	
		Member	Mr. Keith Machado Orione Hydraulics Pvt. Ltd.	L
7	External Peers ( Academician of Reputes)	Member	Dr. S. V. Hiremath, Director Accreditation IBMR, Hubballi	
		Member	Dr. M. S. Patil, Principal, GIT, Belagavi	L
8	One of the senior teachers as the coordinator/Director of the IQAC	Coordinator	Dr. Shailaja Hiremath, Asst Professor	

